



## **BOSTON HIGH SCHOOL SUMMER 2025 POST RESULTS SERVICES**

All staff at Boston High School hope that students are pleased with their examination results. If, however, a result falls significantly short of what was anticipated, enquiries can be made through the post results services which are available from the awarding bodies. Awarding bodies also provide an 'access to scripts' service.

**All applications for Post Results Services and Access to Scripts must be processed by the Examinations Officer.**

**Before** you make a request to the Examination Officer, discuss your intentions with your Subject Leader or Learning Leader as the School may well support your request and pay the associated fee. If the School cannot support your request, the Examinations Officer can make the application on your behalf, **with parental/carers consent**. You will have to pay the associated fee in advance before any application is made by either BACS, cash or cheque made payable to Boston High School.

### **CLERICAL CHECK – SERVICE 1 POST-RESULTS SERVICES**

This service is available for externally assessed components and is a re-check of all clerical procedures leading to the issue of a result, including the following checks:

- That all parts of the script have been marked;
- The totalling of marks;
- The recording of marks.

The target for completion is within **10 calendar days** of the awarding body receiving the request.

**IMPORTANT!** Please see outcomes of post-results services on the next page.

### **REVIEW OF MARKING – SERVICE 2 POST-RESULTS SERVICES**

This service is available for externally assessed components which includes:

- The clerical re-checks detailed in Service 1 above;
- A review of the original marking to ensure that the agreed mark scheme has been applied correctly.

The target for completion is within **20 calendar days** of the awarding body receiving the request.

**IMPORTANT!** Please see outcomes of post-results services on the next page.

## **PRIORITY REVIEW OF MARKING – PRIORITY SERVICE 2 POST-RESULTS SERVICES**

This service is as Review of Marking, Service 2, but is only available if the following criteria are met:

- The enquiry is about an examination for a **GCE A Level Qualification**;
- A candidate's place in **higher education** is dependent upon the outcome.

Any applications not meeting these criteria will be treated as normal Service 2 requests. The target for completion is within **15 calendar days** of the awarding body receiving the request.

**IMPORTANT!** Please see outcomes of post-results services below.

## **PRIORITY REVIEW OF MARKING – GCSE PEARSON EXAM BOARD ONLY – PRIORITY SERVICE 2 POST-RESULTS SERVICES**

This service is as a Review of Marking, Service 2, but is only available for GCSE Pearson Exam Board only. The target for completion is within **15 calendar days** of the awarding body receiving the request.

**IMPORTANT!** Please see outcomes of post-results services below.

## **OUTCOME OF CLERICAL CHECKS & REVIEWS OF MARKING**

Clerical Checks and Reviews of Marking have three possible outcomes:

- Your original mark is lowered, so **your final grade may be lower than the original grade** you received;
- Your original mark is confirmed as correct, and there is **no change to your grade**;
- Your original mark is raised, so **your final grade may be higher than the original grade** you received.

Before the Examinations Officer applies for post-results services, you will be required to sign a candidate consent form to confirm that you understand the above, in particular that you accept that **grades may go down**. Where there has been a downgrade, the request will **not** be revoked, and the original higher grade will **not** be reinstated.

## **ACCESS TO SCRIPTS**

**GCE, CTEC and GCSE** Candidates can request access to their own scripts for general interest or to inform future learning. Original scripts, or an electronic image of the script, will be returned for scripts to support teaching and learning option. Original scripts must not be written on or otherwise tampered with ahead of the earliest date for disposal as they may need to be retrieved for return to Awarding Bodies earlier than this date. **Candidates should not request original scripts if they intend to lodge an enquiry about a result.**

**GCE, CTEC and GCSE** candidates can request access to electronic scripts, prior to deciding whether to request a Clerical Check or Review of Marking as described above, please see the Key Dates information in table on the next page of this leaflet.

If required **GCE, CTEC and GCSE** candidates can request access to copies of clerically checked or reviewed scripts with their applications, some Exams Boards charge a fee for this, please see the fees table at the end of this leaflet.

## KEY DATES FOR POST RESULTS SERVICES SUMMER 2025

<b>(GCE/CTEC)</b> <b>Friday, 15 August 2025</b>	<b>DEADLINE to Request a PRIORITY Service 2 Review of Marking (GCE/CTEC)</b> <ul style="list-style-type: none"> <li>• <i>GCE priority Service 2 ROM received by the school within 15 calendar days</i></li> </ul>
<b>(GCSE PEARSON ONLY)</b> <b>Friday, 22 August 2025</b>	<b>DEADLINE to Request a PRIORITY Service 2 Review of Marking (GCSE PEARSON ONLY)</b> <ul style="list-style-type: none"> <li>• <i>Pearson GCSE priority Service 2 ROM received by the school within 15 calendar days</i></li> </ul>
<b>(GCE/CTEC)</b> <b>Friday, 22 August 2025</b>	<b>DEADLINE to Request PRIORITY Copies of Scripts to Support Reviews of Marking (GCE/CTEC)</b> <ul style="list-style-type: none"> <li>• <i>Priority scripts should be received by the school within a few days</i></li> </ul>
<b>(GCSE)</b> <b>Tuesday, 2 Sept 2025</b>	<b>DEADLINE to Request PRIORITY Copies of Scripts to Support Reviews of Marking (GCSE)</b> <ul style="list-style-type: none"> <li>• <i>Priority scripts should be received by the school within a few days</i></li> </ul>
<b>(GCE/CTEC/GCSE)</b> <b>Monday, 15 Sept 2025</b>	<b>DEADLINE to Request Service 1 Clerical Checks (GCE/CTEC/GCSE)</b> <ul style="list-style-type: none"> <li>• <i>Outcomes of Clerical Checks can take up to 10 calendar days to be received by the school</i></li> </ul> <b>DEADLINE to Request Service 2 Reviews of Marking (GCE/CTEC/GCSE)</b> <ul style="list-style-type: none"> <li>• <i>Outcomes of Review of Marking can take up to 20 calendar days to be received by the school</i></li> </ul> <b>DEADLINE to request NON-PRIORITY Scripts to Support Teaching &amp; Learning (GCE/CTEC/GCSE)</b> <ul style="list-style-type: none"> <li>• <i>AQA – the school should receive scripts within six weeks following the request</i></li> <li>• <i>OCR – the school should receive scripts asap following the request</i></li> <li>• <i>PEARSON – the school should receive scripts asap following the request</i></li> <li>• <i>WJEC – the school should receive scripts after the Review of Making deadline</i></li> </ul>

# POST RESULTS SERVICES EXAM BOARD FEES SUMMER 2025

POST RESULTS SERVICES	AQA		Pearson		OCR			WJEC
REVIEWS OF MARKING	GCSE	GCE	GCSE	GCE	GCSE	GCE	CTEC	GCE
Service 2P – Priority Review of Marking per Script	N/A	£59.90	£60.00	£68.00	N/A	£80.25	£80.25	£58.00
Copy of the reviewed the Script	N/A	FREE	£15.00	£15.00	N/A	FREE	FREE	N/A
Service 1 – Clerical Check per Script	£9.40	£9.40	£14.00	£14.00	£11.50	£11.50	£11.50	£11.00
Copy of the reviewed Script	FREE	FREE	£15.00	£15.00	FREE	FREE	FREE	N/A
Service 2 – Review of Marking per Script	£43.50	£50.40	£50.00	£57.00	£65.25	£65.25	£65.25	£49.00
Copy of the reviewed Script	FREE	FREE	£15.00	£15.00	FREE	FREE	FREE	N/A
ACCESS TO SCRIPTS	GCSE	GCE	GCSE	GCE	GCSE	GCE	CTEC	GCE
Priority Script	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE
Non-Priority Script	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE
Post Review of Marking copy of Script	FREE	FREE	£15.00	£15.00	FREE	FREE	FREE	FREE